AB&A | LEGAL INFORMATION

Privacy and Cookies Policy

Privacy, personal data processing and cookies on the AB&A website.
Last updated: November 20, 2026

01 Our Commitment to Privacy

ARAUJO, BACALAO & ASOCIADOS (AB&A) recognizes the importance of privacy, confidentiality and protection of the personal data of individuals who access its website or use its digital communication channels. This policy provides information on personal data processing and the use of cookies and similar technologies in connection with www.aba.com.ve.

02 Identification and Contact Details of the Data Controller

Legal name: ARAUJO, BACALAO & ASOCIADOS (AB&A). Tax Identification Number (RIF): J-312112352. Headquarters: Final Avenida Andrés Bello, Edif. El Pilar, 5th Floor, Office 5A, Urb. La Florida, Caracas 1050, Venezuela. Website: www.aba.com.ve. Privacy inquiries: info@aba.com.ve.

03 Categories of Data

Depending on the channel used and the type of request, voluntarily provided data may be processed, including name, email address, telephone number, company or organization, country, area of interest and the contents of the inquiry.

Systems that enable access to the website may also process technical data necessary for connectivity, operation and security, such as IP address, browser, device, date and time of access, and error logs. The specific information processed will depend on the technical configuration in effect.

04 Purposes of Processing

Purposes may include responding to inquiries and requests, contacting prospective clients, assessing whether to accept professional matters and potential conflicts of interest, managing professional or administrative communications, protecting the integrity of the website, and complying with legal and professional duties. Data will not be used for additional incompatible purposes without the information or legal justification required by applicable law.

05 Legal Grounds for Processing

The legal basis for each processing activity depends on its purpose and applicable law: handling requests made by the data subject, pre-contractual steps, performance of a professional relationship, compliance with legal obligations, legitimate interests where applicable, or consent where legally required. Not all of these grounds necessarily apply to every processing activity.

06 Contact Form, Email and WhatsApp

The website's form may prepare a message for the visitor to review and choose to send using WhatsApp or their email application. When users employ external services, the respective operators' terms and policies also apply.

Users are advised not to include confidential documents, sensitive information or third-party data that are unnecessary for the initial contact. Communications received will be handled in accordance with applicable professional duties.

07 Service Providers and External Platforms

The operation of the website and its digital channels may involve web hosting and distribution services, domain management and corporate email services, as well as external messaging and social media services. Platforms associated with the website's operation and links include Vercel, Daycohost, WhatsApp/Meta, LinkedIn and Instagram.

The involvement of each provider depends on the actual use of its services. Links to external social networks do not necessarily mean that their tracking tools are installed on this website.

08 International Data Transfers

Provision of services and the technological infrastructure used may involve the processing of or access to information from other countries. Where an international transfer is subject to specific legal requirements, AB&A must implement the safeguards required under the relevant laws.

09 Data Retention

Data will be retained for the period necessary to fulfill each purpose and, where applicable, to comply with legal, contractual and professional ethical obligations or to address liabilities. The specific retention period will depend on the nature of the inquiry, whether a professional relationship is established and applicable retention duties. Requests for deletion will be assessed in light of those obligations.

10 Data Subject Rights

Depending on the applicable legal regime, individuals may request access, rectification or updating, erasure, objection, restriction or portability, where those rights apply. They may also withdraw consent where consent is the legal basis for processing, without affecting the lawfulness of prior processing. Questions and requests may be sent to info@aba.com.ve. Where appropriate, individuals may apply to the competent authority.

11 Security and Confidentiality

AB&A will endeavor to maintain appropriate organizational and technical measures to reduce the risk of unauthorized access, loss, alteration or unauthorized disclosure. The security of external platforms is also subject to their respective policies and controls. No system can guarantee the complete absence of risk.

12 Information Relating to Minors

The website is aimed primarily at organizations, professionals and individuals interested in legal services. It is not specifically directed at minors. Where the processing of minors' data is necessary in connection with a professional matter, the relevant legal safeguards must be observed.

13 Automated Processing

The website may incorporate automated technical security or operational mechanisms. Any automated individual decision-making or profiling that produces legal or similarly significant effects, if introduced, must be assessed and disclosed in accordance with applicable obligations.

14 Cookies and Similar Technologies

Cookies and similar technologies are mechanisms that can store or retrieve information on a visitor's device. Depending on their purposes, they may be categorized as strictly necessary for essential functions and security; preference cookies that remember choices; analytics cookies that measure functionality or use; or advertising cookies used for personalization and campaigns.

These categories are described for informational purposes and do not mean that all of them are active on www.aba.com.ve. The existence, providers, duration and purposes of each cookie or technology must correspond to the website's current technical inventory.

15 Cookie Consent and Preferences

Where applicable law requires consent for non-essential technologies, they must not be activated before a valid decision is obtained from the user. Accessible options to accept, reject and change preferences must be available, where applicable.

Cookies may also be deleted or restricted using browser tools. The implementation of dedicated controls on the website depends on the technologies actually used and applicable legal requirements.

16 Legal Framework

This policy shall be interpreted in accordance with Venezuelan law and any foreign or international provisions applicable in light of the scope of the activities and processing involved. Relevant privacy protections, professional duties of confidentiality and applicable data protection laws shall be taken into account, as appropriate.

17 Updates to This Policy

AB&A may update this policy in response to organizational, operational, technological or legal changes. The current version will be published on the website with its last-update date.

18 Contact and Last Updated

Email for privacy and cookies inquiries: info@aba.com.ve. Headquarters: Final Avenida Andrés Bello, Edif. El Pilar, 5th Floor, Office 5A, Urb. La Florida, Caracas 1050, Venezuela. Last updated: November 20, 2026.